

NuSTAR Users' Committee Charter

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Mission: The NuSTAR Users' Committee (NUC) provides broad-based input from the NuSTAR user community to the NuSTAR Project and NASA Headquarters. Its primary purpose is to ensure that interests of the Guest Investigator (GI) community are served by the NuSTAR Science Operations Center (NSOC) in planning for and executing NuSTAR operations. Key areas that the NUC shall include are: analysis software and data distribution from the NSOC, data rights and policy issues, planning for NRAs for selection and execution of GI programs, balance of resources for GI programs, and broad dissemination of NuSTAR science results through workshops and conferences. The NUC shall be the primary interface between the NuSTAR user community and NuSTAR Project and NASA HQ over its lifetime and assist the Principal Investigator and Project Scientist during NuSTAR's operational phase and in preparation for future Senior Reviews. The NUC shall report to the NuSTAR Principal Investigator, NuSTAR Project Scientist, and the NuSTAR Program Scientist at NASA HQ.

Membership: Members of the NUC shall consist of 5-10 members of the NuSTAR science community, are chosen by the NuSTAR Principal Investigator, NASA HQ Program Scientist and the NUC Chair, in concurrence. The Chair is appointed by the NuSTAR Principal Investigator in concurrence with the NASA HQ Program Scientist. The members should represent a wide range of community interests and exhibit general knowledge of the NuSTAR mission to enable the NUC to provide the project with broad-based input about the needs and priorities of the NuSTAR user community during the NuSTAR extended operational mission phase.

Terms: Members shall serve for staggered terms of 2 years and may serve no more than two consecutive terms. Members replacing term expirations shall be selected in accordance with the above statement.

Meetings: The NUC should meet twice a year during one face-to-face meeting (either at JPL, Caltech, NASA GSFC, or during a AAS or HEAD meeting) and one remote meeting by phone or video conference. Additional meetings (either face-to-face or remote) may be called under special circumstances. Travel support to one face-to-face meeting per year per member will be supplied by the NuSTAR project. The NUC will prepare a written report from each meeting to be delivered within a reasonable time to the NuSTAR Principal Investigator, NuSTAR Project Scientist, and the NASA HQ NuSTAR Program Scientist as to the findings of the committee. Minutes of the NUC meetings, as well as presentations, reports and recommendations, shall be posted on the NUC website. Agendas of meetings shall be posted well in advance of meetings to encourage input from the community at any time. In addition to the elected NUC members, the NuSTAR Principal Investigator, NuSTAR Project Scientist, NuSTAR Project Manager and NuSTAR Program Scientist should be ex officio members of the NUC and invited to participate in NUC discussions, but not in drafting of any reports or recommendations. The NUC will set the meeting agenda and will have the ability to request information from the project, community, or any such group as deemed necessary to accomplish its task.